

**OFFICE OF THE PRESIDENT**

Rosalie V. Mince, Ph.D.



**BOARD OF TRUSTEES**

David P. O'Callaghan, *Chairperson*  
Diane A. Foster, *Vice Chairperson*  
David S. Bollinger  
Sherri-Le W. Bream  
Kelly M. Frager  
Greg W. Kahlert  
Mary Kay Nevius-Maurer  
Rosalie V. Mince, *Secretary/Treasurer*  
County Commissioner, *Ex-officio*

**BOARD OF TRUSTEES**

**March 19, 2025**

**AGENDA**

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090  
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117  
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall  
5:45 P.M. - Meeting - Board Room - L090

**I. Call to Order/Opening Exercises**

**II. Approval of Agenda**

**III. Approval of Minutes – February 19, 2025**

**IV. Reports**

**A. President – Dr. Rosalie V. Mince**

1. 2025 Workforce, Business & Community Education Enrollment and Revenue Report – Ms. Marriott
2. 2025 Credit Spring Enrollment Analysis – Dr. Kloss
3. Legislative Update
4. EVAPCO Inc. Tour & Discussion – 2/21
5. Transform Mid-Atlantic President's Council: Regaining Public Trust in Higher Education -3/6
6. TedX Westminster, *What Now, Neighbor?* – 3/8
7. Heidelberg Materials Tour and Discussion at CCC – 3/11
8. Boys and Girls Club Youth of the Year Judge – 3/13
9. Meeting and Lunch with Dr. McCabe – 3/18
10. Communications Update – Ms. Slappy
11. Foundation Update – Mr. Wantz

**B. Academic Council – Mary Wallace (no report)**

**C. Senate – Karen Sorrell**

**D. Student Government Organization – Shanecia Pitterson**

**E. Commissioner – The Honorable Kenny Kiler (absent)**

**F. Planning Advisory Council – Trustee Mary Kay Nevius-Maurer**

**V. Action/Consent/Information Items**

**A. Finance, Facilities and Related Policies Committee**

(Diane Foster, Greg Kahlert, Mary Kay Nevius-Maurer)

1. February Financial Statements
2. Approval of Pay-in-Arrears for Full-Time Employees
3. Approval of Purchase Requisition over \$50,000 - Dell desktop computers, monitors, and laptops
4. Approval of Purchase Requisition over \$50,000 — Modern Campus – Workforce and Community formerly - Augusoft, Inc. – Lumens iPRO and Lumens Connect

**B. Personnel, Instruction, and Related Policies Committee**

(Dave Bollinger, Sherri-Le Bream, Kelly Frager)

1. New Temporary Appointment(s)
2. Employee Separations

**VI. Old Business/New Business**

**VII. Dates of Upcoming Meetings and Events:**

March 20, 2025	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
March 20, 2025	College Agency Hearing for FY2026 Proposed Operating Budget	9:30 a.m. Carroll County Government Office
April 7, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
April 7, 2025	Honors Alumni Panel and Networking Event	4:30 p.m. The Harman Student Center (A202)
April 16, 2025	Sixth Annual Student Excellence Showcase	11 a.m. – 2 p.m. Babylon Great Hall in the Kahlert Foundation Campus Center
April 16, 2025	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
April 17, 2025	CC Chamber of Commerce: Legislative Wrap up	12 – 1:30 p.m. The Bollinger Family Conference Center (K100)
April 26, 2025	Carroll Community College Family Fun Fest	10 a.m. – 2 p.m. Carroll Community College Campus
April 28, 2025	LifeBridge Health Taste of Carroll	6 p.m. Stratosphere Social, Eldersburg, MD
May 13, 2025	Student Leadership Reception	3:30 p.m. Babylon Great Hall in the Kahlert Foundation Campus Center
May 16, 2025	STEM Scholars Celebration of Learning	The Bollinger Family Conference Center (K100)
May 21, 2025	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
May 28, 2025	Nursing Pinning Ceremony	10:00 a.m. Theater in the Scott Center
May 28, 2025	Commencement	McDaniel College Reception at 2:00 P.M. Ceremony at 3:00 P.M.
June 11, 2025	Collegewide Professional Development, Meeting and Luncheon	Carroll Community College Campus

**VIII. Adjournment**

**The Board reserves the right to meet in Executive Session following the regular meeting.**