

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

David P. O'Callaghan, *Chairperson*
Diane A. Foster, *Vice Chairperson*
David S. Bollinger
Sherri-Le W. Bream
Kelly M. Frager
Greg W. Kahlert
Mary Kay Nevius-Maurer
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES

February 19, 2025

AGENDA

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

I. Call to Order/Opening Exercises

II. Approval of Agenda

III. Approval of Minutes – December 18, 2024

IV. Reports

A. President – Dr. Rosalie V. Mince

1. 2024 Student Success Summit Reflections Report – Dr. Kloss
2. Legislative Update
3. Lunch & Learn Succession Planning for Family Legacies – 1/9/25
4. Carroll County Chamber of Commerce – State of the County – 1/14
5. Carroll County Commissioners' Reception – 1/16
6. Collegewide Meeting and Professional Development Day – 1/23
7. MACC Trustee Leadership Conference – 1/27
8. Senate Budget Hearing in Annapolis – 2/10
9. Heidelberg Materials Tour and Discussion at CCC – 2/11
10. Student Advocacy Day – 2/13
11. Communications Update – Ms. Slappy
12. Community and Relations Report – Mr. Johnson
13. Foundation Update Report – Mr. Wantz

B. Academic Council – Mary Wallace

C. Senate – Karen Sorrell

D. Student Government Organization – Shanecia Pitterson

E. Commissioner – The Honorable Kenny Kiler

F. Planning Advisory Council – Trustee Sherri-Le Bream

V. Action/Consent/Information Items

A. Finance, Facilities and Related Policies Committee

(Diane Foster, Greg Kahlert, Mary Kay Nevius-Maurer)

1. Approval of FY 2025-2026 Operating Budget Request
2. Approval of Tuition and Fee Structure for FY2026
3. December and January Financial Statements
4. Approval of Contract Award - Carroll's Beverage Vending and Pouring Rights - PepsiCo Foodservice
5. Notice of Grant Award, Nurse Faculty Annual Recognition (NFAR), part of the Nurse Support Program II (NSPII)
6. Single Audit Analysis FY2024
7. Non-Operating Budget Funds
8. Quarterly Report on Items in Excess of \$10,000

B. Personnel, Instruction, and Related Policies Committee

(Dave Bollinger, Sherri-Le Bream, Kelly Frager)

1. New Professional Appointment(s)
2. New Support Staff Appointment(s)
3. New Temporary Appointment(s)
4. Employee Separations
5. Revised Sexual Misconduct and Non-Discrimination Policy and Reporting, Investigation, Decision, Sanctions, and Appeal Policy Procedures
6. Professional Change(s) of Status

VI. Old Business/New Business

- A. 2024 Financial Disclosure/Ethics Commission Statement is due by April 30th

VII. Dates of Upcoming Meetings and Events:

February 28, 2025	Passages: An Introspective, Art Gallery Opening Reception	4:00-7:00 p.m. Gallery in the Scott Center
March 3, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
March 8, 2025	TEDx Westminster debut event, "What Now, Neighbor?"	1-5 p.m. Theater in the Scott Center at Carroll Community College
March 15, 2025	Target Gala	7 p.m. Martin's West, Baltimore, MD
March 19, 2025	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
March 20, 2025	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
April 7, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
April 16, 2025	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
April 17, 2025	CC Chamber of Commerce: Legislative Wrap up	12 – 1:30 p.m. The Bollinger Family Conference Center (K100)
April 26, 2025	Carroll Community College Family Fun Fest	Time - TBA
April 28, 2025	LifeBridge Health Taste of Carroll	6 p.m. Stratosphere Social, Eldersburg, MD

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.