

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

David P. O'Callaghan, *Chairperson*
Diane A. Foster, *Vice Chairperson*
David S. Bollinger
Sherri-Le W. Bream
Kelly M. Frager
Greg W. Kahlert
Mary Kay Nevius-Maurer
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES

October 16, 2024

AGENDA

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

I. Call to Order/Opening Exercises

II. Approval of Agenda

III. Approval of Minutes – September 18, 2024

IV. Reports

A. President – Dr. Rosalie V. Mince

1. Annual Financial Audit Report - ACTION
2. Workforce, Business & Community Education (WBCE) Enrollment and Revenue Report - Dr. Kelly Koermer
3. Credit Fall Enrollment Analysis - Dr. Michelle Kloss
4. Annual Strategic Initiatives/FY 2025 Task Report
5. MCCCCP Meeting – September 19
6. Inauguration of Wor-Wic Community College's President, Dr. Deborah Casey – September 20
7. Ratcliffe Grant Launch Meeting – September 26
8. Westminster Fall Fest Parade – September 26
9. Inauguration of SUNY Broome's President, Dr. Tony Hawkins – October 1
10. VIP Athletic Event for Women's Volleyball – October 1
11. Commission for Nursing Education Accreditation (CNEA) Site Visit – October 1-4
12. Lunch Meeting with Dr. Julia Jaskin – October 4
13. Donor Cultivation/Meet Dr. Mince Event – October 9
14. Carroll County Women's Conference – October 15
15. Diversity, Equity, Inclusion and Belonging Update – Mr. Johnson
16. Foundation Update Report – Mr. Wantz

B. Academic Council – Mary Wallace

C. Senate – Karen Sorrell

D. Student Government Organization – Shanecia Pitterson

E. Commissioner – The Honorable Kenny Kiler

F. Planning Advisory Council – Trustee Sherri-Le Bream

V. Action/Consent/Information Items

A. Finance, Facilities and Related Policies Committee (Diane Foster, Greg Kahlert, Mary Kay Nevius-Maurer)

1. Annual Financial Audit
2. September Financial Statements
3. Approval of Purchase Requisition over \$50,000 - Ferrilli Core Managed Services
4. Approval of Purchase Requisition over \$50,000 - Campus Safety Grant Equipment Purchases and Consulting and Implementation Services
5. Non-Operating Budget Funds
6. Quarterly Report on Items in Excess of \$10,000

B. Personnel, Instruction, and Related Policies Committee (Dave Bollinger, Sherri-Le Bream, Kelly Frager)

1. New Professional Appointment
2. New Support Staff Appointments
3. New Temporary Appointments
4. Employee Separations

VI. Old Business/New Business

VII. Dates of Upcoming Meetings and Events:

October 21, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
October 24, 2024	Chamber of Commerce Annual Meeting	8 – 10:30 a.m. Pleasant Valley Community Fire Company
November 2, 2024	Dedication of the Dr. Ann Swomley Harden Child Development Center	11 a.m. – Carroll Community College (K122)
November 2, 2024	Carroll Hospital Auxiliary Ball	6:30 p.m. Shipley Arena, Carroll County Agriculture Center
November 4, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
November 12, 2024	County Commissioners Outreach Meeting	8:30 a.m. – President’s Dining Room (K118)
November 13, 2024	County Delegation Outreach Meeting	8:30 a.m. – President’s Dining Room (K118)
November 16, 2024	Inauguration Community Celebration	2 p.m. – Carroll Community College
November 20, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall, Kahlert Foundation Campus Center, Meeting in L090
November 21, 2024	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
November 22, 2024	Investiture/Inauguration Ceremony for President, Dr. Rosalie Mince	8 a.m. – 2 p.m. – Carroll Community College
December 2, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
December 4, 2024	Carroll County Good Scout Award Breakfast	7:30 a.m. Pleasant Valley Fire Hall
December 6, 2024	Starry Night Event	5:30 p.m. Babylon Great Hall, Kahlert Foundation Campus Center
December 14, 2024	Winter Market	9 a.m. – 1 p.m. Carroll Community College
December 18, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
December 19, 2024	Collegewide Holiday Dessert Social	2:00 p.m. Babylon Great Hall, Kahlert Foundation Campus Center
January 15, 2024	Board Retreat (Snow date, January 22, 2024)	Time and location TBD
January 23, 2024	Collegewide Meeting	2:30 p.m. – Theater in the Scott Center
January 27, 2024	MACC Trustee Leadership Conference	3:00 p.m., Calvert House, Annapolis

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.