

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

David P. O'Callaghan, *Chairperson*
Diane A. Foster, *Vice Chairperson*
David S. Bollinger
Sherri-Le W. Bream
Kelly M. Frager
Greg W. Kahlert
Mary Kay Nevius-Maurer
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES

September 18, 2024

AGENDA

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

I. Call to Order/Opening Exercises

II. Approval of Agenda

III. Approval of Minutes – August 21, 2024

IV. Reports

A. President – Dr. Rosalie V Mince

1. Performance Accountability Report – Dr. Michelle Kloss - **ACTION**
2. Annual Marketing and Communications Report – Dr. Kelly Koermer and Ms. Lisa Slappy
3. VIP Athletic Event – August 27
4. Discovery Day – August 29
5. Lunch Meeting with Taneytown Mayor Miller – August 30
6. Lunch with Tony Chiavacci and Sara Imhulse – September 5
7. Chamber of Commerce 100th Anniversary Celebration – September 6
8. Maryland Wine Festival at the Carroll County Farm Museum – September 14
9. Diversity, Equity, Inclusion and Belonging Update – Mr. Johnson
10. Foundation Update Report – Mr. Wantz

B. Academic Council – Mary Wallace

C. Senate – Karen Sorrell

D. Student Government Organization – Shanecia Pitterson

E. Commissioner – The Honorable Kenny Kiler

F. Planning Advisory Council – Trustee Sherri-Le Bream

V. Action/Consent/Information Items

A. Finance, Facilities and Related Policies Committee

(Diane Foster / Greg Kahlert / Mary Kay Nevius-Maurer)

1. August Financial Statements
2. Approval of Purchase Requisition over \$50,000 – License subscription for VMware
3. Notice of Grant Award, Maryland State Department of Education, Child Care Career and Professional Development – Revised
4. Notice of Grant Award, Maryland State Department of Education, Child Care Career and Professional Development
5. Approval of a 10-year Lease with Panther Real Estate LLC

B. Personnel, Instruction, and Related Policies Committee

(Dave Bollinger / Sherri-Le Bream / Kelly Frager)

1. New Professional Appointments
2. Professional Change of Status
3. New Temporary Appointments
4. Employee Separations

VI. Old Business/New Business

VII. Dates of Upcoming Meetings and Events:

September 19, 2024	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
October 7, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
October 15, 2024	Carroll County Women’s Conference 2024	7:15 a.m. – 4 p.m. McDaniel College
October 16, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall, Kahlert Foundation Campus Center, Meeting in L090
October 21, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
October 24, 2024	Chamber of Commerce Annual Membership Meeting	8 – 10:30 a.m. Pleasant Valley Community Fire Company
November 2, 2024	Carroll Hospital Auxiliary Ball	6:30 p.m. Shipley Arena, Carroll County Agriculture Center
November 4, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
November 12, 2024	County Commissioners Outreach Meeting	8:30 a.m. – President’s Dining Room (K118)
November 13, 2024	County Delegation Outreach Meeting	8:30 a.m. – President’s Dining Room (K118)
November 16, 2024	Inauguration Community Celebration	Time TBD – Carroll Community College
November 20, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall, Kahlert Foundation Campus Center, Meeting in L090
November 21, 2024	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
November 22, 2024	Investiture/Inauguration Ceremony for President, Dr. Rosalie Mince	8 a.m. – 2 p.m. – Carroll Community College
December 2, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
December 6, 2024	Starry Night Event	5:30 p.m. Babylon Great Hall, Kahlert Foundation Campus Center
December 14, 2024	Winter Market	9 a.m. – 1 p.m. Carroll Community College
December 18, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.