

**OFFICE OF THE PRESIDENT**

Rosalie V. Mince, Ph.D.



**BOARD OF TRUSTEES**

David P. O'Callaghan, *Chairperson*  
Diane A. Foster, *Vice Chairperson*  
David S. Bollinger  
Sherri-Le W. Bream  
Kelly M. Frager  
Greg W. Kahlert  
Mary Kay Nevius-Maurer  
Rosalie V. Mince, *Secretary/Treasurer*  
County Commissioner, *Ex-officio*

**BOARD OF TRUSTEES**

**August 21, 2024**

**AGENDA**

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090  
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117  
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall  
5:45 P.M. - Meeting - Board Room - L090

**I.** Call to Order/Opening Exercises

**II.** Approval of Agenda

**III.** Approval of Minutes – June 26, 2024

**IV.** Reports

A. President – Dr. Rosalie V Mince

1. Enrollment Update – Dr. Crumley and Dr. Koermer
2. MHEC 2024 Report on Best Practices & Annual Progress toward Completion Goal – Dr. Crumley
3. SGO Summer Retreat Luncheon – July 10
4. Practical Nursing Pinning – July 17
5. Boys and Girls Club Mock Interviews – July 25
6. Carroll County Chamber of Commerce, Mike McMullin and PM Connections – July 25
7. Carroll County Justice Partner JSCI MOU Signing Event – August 15
8. Carroll Biz Challenge – August 15
9. Diversity, Equity, Inclusion and Belonging Update – Mr. Johnson
10. Foundation Update Report – Mr. Wantz

B. Academic Council – Mary Wallace

C. Senate – Karen Sorrell

D. Student Government Organization – Shanecia Pitterson

E. Commissioner – The Honorable Kenny Kiler

F. Planning Advisory Council – Trustee Sherri-Le Bream

**V. Action/Consent/Information Items**

**A. Finance, Facilities and Related Policies Committee**

(Diane Foster / Greg Kahlert / Mary Kay Nevius-Maurer)

1. June Financial Statements
2. July Financial Statements
3. FY2025-2026 Capital Budget and Five-Year Capital Program Request
4. Notice of Grant Award, State of Maryland, Consolidated Adult Education and Family Literacy Services Grant FY2025
5. Notice of Grant Award, State of Maryland, Campus Safety Grant Program
6. Notice of Grant Award, State of Maryland, Employment Advancement Right Now (EARN) Grant Award for Fiscal Year 2025
7. Notice of Grant Award, Nurse Support Program II (NSPII) FY25 Professional Development Resource Grant
8. Approval of the Carroll Community College Digital Accessibility for Compliance with the Americans with Disabilities Act (ADA) Policy
9. Philip E. and Carole R. Ratcliffe Foundation Grant Award to the Carroll Community College Foundation.
10. Non-Operating Budget Funds
11. Quarterly Report on Items in Excess of \$10,000
12. Inter-Functional Transfer

**B. Personnel, Instruction, and Related Policies Committee**

(Dave Bollinger / Sherri-Le Bream / Kelly Frager)

1. New Professional Appointments
2. Professional Changes of Status
3. New Support Staff Appointment
4. New Temporary Appointments
5. Employee Separations
6. Academic Program Review Executive Summaries
7. Approval of FY2025 Table of Organization - Revised

**VI. Old Business/New Business**

**VII. Dates of Upcoming Meetings and Events:**

August 27, 2024	Lynx Home Opener - Soccer	VIP Event 1 p.m.; Women’s game 2 p.m.; Men’s game 4 p.m.
August 29, 2024	Collegewide Meeting, Luncheon and Discovery Day	Theater in the Scott Center, Bollinger Family Conference Center (K100), Café
September 6, 2024	Chamber of Commerce 100 <sup>th</sup> Anniversary	6 – 10 p.m. at the Antrim 1844 Hotel
September 9, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
September 14, 2024	40 <sup>th</sup> Maryland Wine Festival	11 a.m. – 5 p.m. the Carroll County Farm Museum
September 18, 2024	Strategic Plan Focus Group	4 p.m. in the Board Room (L090)
September 18, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
September 19, 2024	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
October 7, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)

October 15, 2024	Carroll County Women's Conference 2024	7:15 a.m. – 4 p.m. McDaniel College
October 16, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
October 24, 2024	Chamber of Commerce Annual Membership Meeting	8 – 10:30 a.m. Pleasant Valley Community Fire Company
November 2, 2024	Carroll Hospital Auxiliary Ball	6:30 p.m. Shipley Arena, 706 Agricultural Center
November 4, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
November 12, 2024	County Commissioners Outreach Meeting	8:30 a.m. – President's Dining Room (K118)
November 13, 2024	County Delegation Outreach Meeting	8:30 a.m. – President's Dining Room (K118)
November 20, 2024	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
November 22, 2024	Investiture/ Inauguration Ceremony for President, Dr. Rosalie Mince	8 a.m. – 2 p.m. – Carroll Community College

**VIII. Adjournment**

**The Board reserves the right to meet in Executive Session following the regular meeting.**