

Legislative Update & Fair Housing

This six-clock hour course has been approved to meet 4.5 hours of law (category -a) and 1.5 hours of fair housing law (category -c) for Real Estate agents and brokers license renewal.

Instructor: Stan Dill

Cost: \$50 (MD Senior Adults: \$30)

Course #: REA-251-A1

Thu., Aug. 27, 9:00 AM - 4:00 PM

Business Training Center, Rm. T317

Course #: REA-251-A2

Wed., Oct. 7, 9:00 AM - 4:00 PM

Business Training Center, Rm. T315

Course #: REA-251-B2

Thu., Dec. 10, 9:00 AM - 4:00 PM

Business Training Center, Rm. T317

Real Estate Ethics: Predatory Lending/Flipping

This required course has been approved for 3 clock hours of (D) Real Estate Ethics & Professional Standards. *Instructor: Stan Dill*

Cost: \$30 (MD Senior Adults: \$25)

Course #: REA-313-B2

Mon., Nov. 9, 9:00 AM - 12:15 PM

Business Training Center, Rm. T315

Real Estate Appraisal

Appraisal Principles & Procedures

Thinking of becoming a real estate appraiser? Completion of this 60 clock hour course and the 15 hour USPAP course meets the course requirements for a provisional license.

For more information on the 2000 hours of practical experience go to www.dllr.state.md.us. Learn about property concepts and characteristics, legal considerations, value influences & approaches, real estate finance, types of value, economic principles, real estate markets, analysis and ethics, valuation procedures, property descriptions, residential & commercial applications, improvement construction, home inspection, and appraisal math. A financial calculator is recommended. Attendance is mandatory. A final exam will be given. *Instructor: Ken Baker and Lisa Ecker*

Cost: \$520 (MD Senior Adults: \$95); includes text

Course #: REA-234-A2

Tue. & Thu., Oct. 6 - Nov. 19, 6:30 - 9:45 PM; and Sat., Oct. 17, 24 & Nov. 7, 9:00 AM - 4:00 PM (17 sessions)

Washington Road Campus, Rm. L287

Real Estate: Appraisal Standards and Ethics

See listing below under Real Estate Appraisal Continuing Education

Real Estate Appraisal Continuing Education

Carroll Community College is partnering with The Maryland Association of Appraisers to offer continuing education courses held at Washington Road Campus. For information contact Sandra Fournier at 410-386-8574.

Residential Report Writing Studies

Thu. & Fri., Sep. 24 & 25, 8:00 AM - 4:30 PM (2 sessions)

National USPAP

Tue., Oct. 13, 8:00 AM - 4:00 PM

NEW! Statistics, Modeling, & Finance

Wed. & Thu., Nov. 18 & 19, 8:00 AM - 4:30 PM (2 sessions)

Appraising Standards and Ethics

Fri. & Sat., Dec. 4 & 5, 8:00 AM - 4:30 PM (2 sessions)

NEW! Zoning and Development Regulations in MD

Mon., Dec. 14, 9:00 AM - 12:15 PM

Appraising Farm Properties: An Overview

Mon., Dec. 14, 1:00 - 4:15 PM

SAFETY

CPR & First Aid

The American Heart Association strongly promotes knowledge and proficiency in BLS, ACLS, and PALS and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association, and any fees charged for such a course do not represent income to the Association.

American Heart Association

Heartsaver AED: Adult, Infant & Child

Can you save a life? You can if you know CPR and how to use an AED (Automated External Defibrillator). Learn to recognize and respond to cardiac and respiratory emergencies in the adult, infant, and child, and to recognize and help an individual who is choking. You'll practice using an AED simulator until it is second nature. You'll also learn the risks of Stroke, and actions you can take to minimize the consequences of a Stroke. A 2-year American Heart Association Heartsaver AED CPR card will be issued to you after successful completion of this course.

Cost: \$65 (MD Senior Adults: \$45)

Motorcycle Safety

There is Still Time to Ride This Year!

Courses offered weekends through mid-October. 2010 courses begin mid-April.

Three Motorcycle Safety Courses to Meet Your Needs

Basic Motorcycle Safety

No previous motorcycle riding experience necessary. Upon successful completion, students receive a Completion Certificate for their Class M designation.

Basic Motorcycle Safety II

This 1-day course is for riders with some experience who do not have a Class M license. Upon successful completion, students will receive a Completion Certificate for their Class M designation.

Experienced Rider Course

This 1-day course is designed for **licensed motorcyclists** who wish to improve or refresh their skills. Advanced riding skills and strategies needed to survive in traffic will be covered. Students must use their own motorcycle.



Continuing Education & Training:

410-386-8100

www.carrollcc.edu

039-410-509

Course #: AHE-620-A2

Sat., Sep. 19, 9:00 AM - 4:00 PM
Business Training Center, Rm. T317

Course #: AHE-620-B2

Wed. & Thu., Oct. 14 & 15, 6:00 - 9:15 PM (2 sessions)
Washington Road Campus, Rm. N106

Course #: AHE-620-C2

Sat., Nov. 14, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-620-D2

Wed. & Thu., Dec. 9 & 10, 6:00 - 9:15 PM (2 sessions)
Washington Road Campus, Rm. N106

CPR Healthcare Provider/BLS

Complete your Healthcare Provider CPR training requirement. You will become proficient in techniques for one- and two-rescuer adult, child, and infant resuscitation; use of an AED, management of airway obstruction in adults, children, and infants, and effective use of barrier devices. You must demonstrate competency through both a written test and skills evaluation. A 2-year American Heart Association Healthcare Provider CPR card will be issued to you after successful completion of this course.

Cost: \$81 (MD Senior Adults: \$46)

Course #: AHE-046-B1

Sat., Aug. 15, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-046-A2

Wed. & Thu., Sep. 16 & 17, 6:00 - 9:15 PM (2 sessions)
Washington Road Campus, Rm. N106

Course #: AHE-046-B2

Sat., Oct. 17, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-046-C2

Wed. & Thu., Nov. 18 & 19, 6:00 - 9:15 PM (2 sessions)
Washington Road Campus, Rm. N106

Course #: AHE-046-D2

Sat., Dec. 12, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-046-A3

Wed. & Thu., Jan. 20 & 21, 6:00 - 9:15 PM (2 sessions)
Washington Road Campus, Rm. N106

CPR Instructor's Course

For anyone who has successfully completed a BLS course and has a strong desire to be an instructor for the American Heart Association. Provides candidates with background for in-depth comprehension of BLS materials, instructional methodologies, and the opportunity to develop proficiency in presentation techniques. Bring current BLS card to class.

Prerequisites: Current Healthcare Provider card, demonstrate BLS skills and be 18 years of age.

Cost: \$193 (MD Senior Adults: \$80)

Course #: AHE-124-A2P

Thu., Oct. 22 - Nov. 12, 5:30 - 9:45 PM (4 sessions)
Washington Road Campus, Rm. N106

CPR Recertification: Basic Life Support for Health Care Providers

Quick! It's time to renew your Healthcare Provider CPR credential. Refresh your skills in techniques for one- and two-rescuer adult, child, and infant resuscitation; use of an AED, management of airway obstruction in adults, children, and infants, and effective use of barrier devices. You must demonstrate competency through both a written test and skills evaluation. *Prerequisite:* current Healthcare Provider CPR card. A 2-year American Heart Association Healthcare Provider CPR card will be issued to you after successful completion of this course.

Cost: \$58 (MD Senior Adults: \$44)

Course #: AHE-384-B1P

Sat., Aug. 29, 8:30 AM - 1:15 PM
Washington Road Campus, Rm. N106

Course #: AHE-384-A2P

Thu., Sep. 24, 5:15 - 10:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-384-B2P

Sat., Oct. 24, 8:30 AM - 1:15 PM
Business Training Center, Rm. T317

Course #: AHE-384-C2P

Thu., Nov. 12, 5:15 - 10:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-384-D2P

Sat., Dec. 5, 8:30 AM - 1:15 PM
Washington Road Campus, Rm. N106

Course #: AHE-384-A3P

Thu., Jan. 28, 5:15 - 10:00 PM
Washington Road Campus, Rm. N106

ECG and Pharmacology: ACLS Prep

See Nursing & Allied Health/Nursing section starting on p. 22 for course details

ACLS Provider

You are an Advanced Life Support team player. Be even more valuable to the team with confidence in your ability to manage a cardiac or respiratory arrest emergency and lead a resuscitation event. You'll become proficient in arrhythmia management including pharmacology, electrical therapy, BCLS, and airway management. *Prerequisite:* current Healthcare Provider CPR card. A 2-year American Heart Association ACLS card will be issued to you after successful completion of this course.

Cost: \$217 (MD Senior Adults: \$67)

Course #: AHE-082-A2

Wed. & Thu., Sep. 23 & 24, 9:00 AM - 4:00 PM (2 sessions)
Washington Road Campus, Rm. N106

Course #: AHE-082-B2

Wed. & Thu., Oct. 28 & 29, 9:00 AM - 4:00 PM (2 sessions)
Washington Road Campus, Rm. N106

Course #: AHE-082-C2

Wed. & Thu., Nov. 18 & 19, 9:00 AM - 4:00 PM (2 sessions)
Washington Road Campus, Rm. N106

Course #: AHE-082-D2

Wed. & Thu., Dec. 16 & 17, 9:00 AM - 4:00 PM (2 sessions)
Washington Road Campus, Rm. N106

Course #: AHE-082-A3

Wed. & Thu., Jan. 27 & 28, 9:00 AM - 4:00 PM (2 sessions)
Washington Road Campus, Rm. N106

ACLS Renewal

Are your 2 years of ACLS certification up already? If you have participated in an initial ACLS course, have a current ACLS card, and a current Healthcare Provider CPR card, you want this course. You will review the most current training available in Advanced Life Support. Re-affirm confidence in your skills in the management of emergency situations during cardiac arrest and your ability to function in a leadership role during a resuscitation event. Refresh your knowledge of arrhythmia management including pharmacology, electrical therapy, BCLS, and airway management. A 2-year American Heart Association ACLS card will be issued upon successful completion.

Cost: \$179 (MD Senior Adults: \$67)

Course #: AHE-083-A2P

Fri., Sep. 25, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-083-B2P

Fri., Oct. 30, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-083-C2P

Fri., Nov. 20, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-083-D2P

Fri., Dec. 18, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Course #: AHE-083-A3P

Fri., Jan. 29, 9:00 AM - 4:00 PM
Washington Road Campus, Rm. N106

Heart Code ACLS Anywhere

An alternative to the traditional ACLS class directed toward those requiring recertification. A tutorial CD is purchased online. Upon completion of the CD content, you will print a certificate to take to the Carroll Community College American Heart Association Training Center where you will undergo the skills verification portion. Successful completion of both portions results in an ACLS card being issued.

Cost: \$112; includes skills verification & card.

Course #: XXQ-208

The verification portion of the course is by appointment only. Contact Stacey Bowen at 410-386-8020 for appointment. For more information go to www.onlineaha.org

Online Healthcare Provider Renewal

Designed for healthcare providers who have prior CPR training and need recertification. Following completion of the online portion, you will receive a certificate to take to the Carroll Community College American Heart Association Training Center where you will undergo the skills verification portion. Completion of both portions results in a CPR card being issued.

Cost: \$40; includes skills verification and card.

Course #: XXQ-214

The verification portion of the course is by appointment only. Appointments are made by contacting Stacey Bowen at 410-386-8020. For more information on this program go to www.onlineaha.org

Heartsaver AED Skills Testing

Coming soon! Call Stacey Bowen, Coordinator of EMS and Safety, at 410-386-8020.

National Safety Council

First Aid, CPR and AED

Learn how to prevent injuries and first aid for personal injuries and medical emergency. Topics include: Basic Life Support (CPR) including use of an AED, Airway Obstruction, bleeding, shock, dressings, burns, head and spinal, chest and abdominal injuries, splinting, poisoning, and medical illness. This course meets the OSHA standards. Upon completion of the course, you will receive a two-year certificate from the National Safety Council. This course meets the criteria for First Aid & CPR for child care providers.

Cost: \$83 (MD Senior Adults: \$46)

Course #: AHE-037-B1

Tue. & Wed., Aug. 18 & 19, 5:45 - 10:00 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-037-A2

Sat., Sep. 26, 8:00 AM - 5:00 PM

Business Training Center, Rm. T317

Course #: AHE-037-B2

Wed. & Thu., Oct. 28 - 29, 5:45 - 10:00 PM (2 sessions)

Washington Road Campus, Rm. N203

Course #: AHE-037-C2

Sat., Nov. 21, 8:00 AM - 5:00 PM

Washington Road Campus, Rm. N106

Emergency Preparedness Training for Child Care Providers

See Childcare/Continuing Education section starting on p. 8 for course details

OSHA

The following courses are offered in partnership with the Chesapeake Region Safety Council. All courses are held at Carroll Community College. For more information call Sandra Fournier at 410-386-8574.

OSHA 10 & 30 Hour for Construction

Mon. - Thu., Oct. 19 - 22, 8:00 AM - 4:30 PM (4 sessions)

NEW! Team Safety

Tue., Nov. 17, 8:30 AM - 4:30 PM

NEW! Job Safety Analysis

Wed., Nov. 18, 8:30 AM - 4:00 PM

NEW! Principles of Occupational Safety Health

Mon. - Fri., Dec. 7 - 11, Mon., 12:00 - 4:15 PM; Tue. - Thu., 8:00 AM - 4:30 PM; and Fri., 8:00 AM - 12:15 PM (4 sessions)

SKILLS FOR THE WORKPLACE

Anger Management

Whether you stuff your anger and don't express yourself, or find yourself frequently sarcastic, irritable or downright nasty, these classes present ways to help you manage angry feelings. Deal with anger towards ex-spouses, children, existing or estranged relationships, anger at work, road rage, and what to do when you are stuck in a line with "morons". May be self, employer, Attorney or Court referred. Students must attend all hours of each session to receive a certificate.

Cost: \$60 (MD Senior Adults: \$25)

Course #: PDE-851-A2

Sat., Sep. 12 - 26, 10:00 AM - 12:00 PM (3 sessions)

Washington Road Campus, Rm. P519

Course #: PDE-851-B2

Sat., Nov. 7 - 21, 10:00 AM - 12:00 PM (3 sessions)

Washington Road Campus, Rm. M161

Conflict Resolution for the Workplace

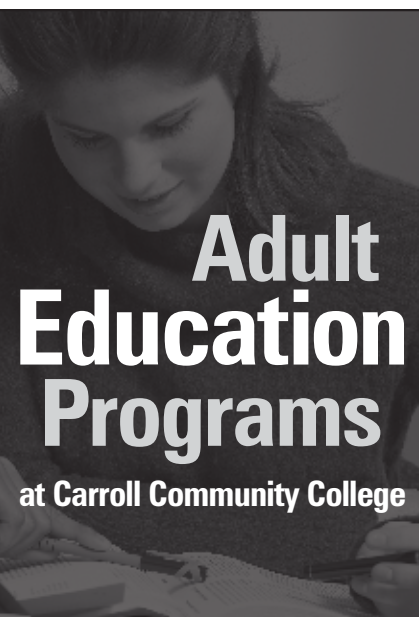
Gain skills and practice resolving real life workplace disputes and conflicts. Learn five approaches to conflict and how the approaches impact the outcomes. Topics also include: techniques that escalate and de-escalate conflict, strategic listening skills and how to break down statements to reveal underlying feelings. *Instructor: Patricia Ryan is the Director of the Carroll County Community Mediation Center.*

Cost: \$42 (MD Senior Adults: \$25)

Course #: MGT-346-A2

Tue. & Thu., Oct. 6 & 8, 10:00 AM - 12:30 PM (2 sessions)

Washington Road Campus, Rm. N104



Adult Education Programs

at Carroll Community College

GED Preparation >

Improve your skills for the General Educational Development tests to earn your high school diploma.

External Diploma Program >

Apply skills you have learned at work, at home, and in the community to earn your high school diploma.

English for Speakers of Other Languages >

Improve your speaking, reading, and writing skills in English.

For information about registration dates and locations, call:

410-386-2550